

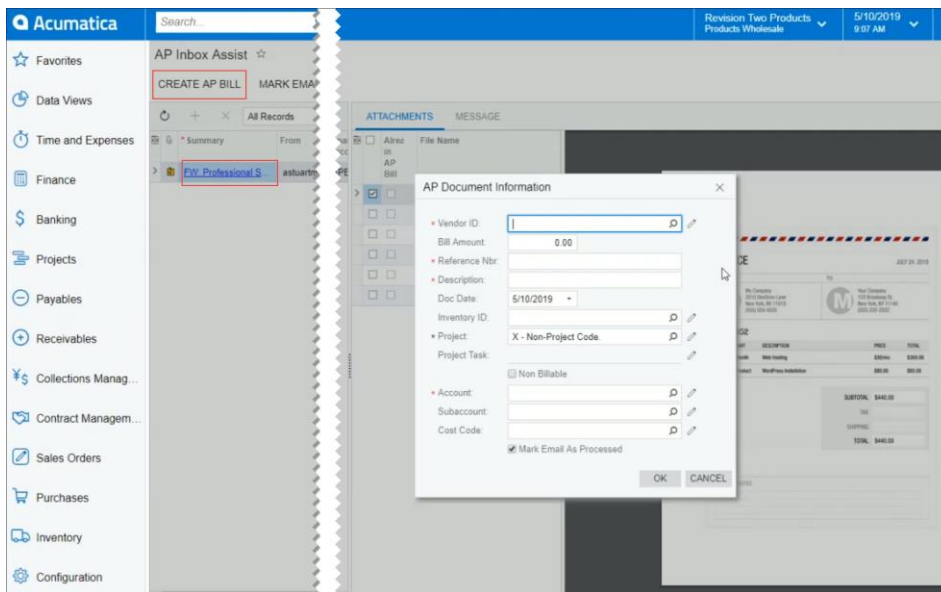
# AP INBOX ASSIST

## GET RID OF YOUR CLUNKY & MANUAL AP PROCESSES

Never chase down paper invoices again! Streamline your Accounts Payable invoicing experience, from data entry, receipt of invoice, to approvals and payments with this easy-to-use add-on.

### STREAMLINE INVOICES

- Easily bring in your Accounts Payable invoices from your email.
- View all details of your email message and the vendor invoices in Acumatica.



### CREATE AP BILLS ON-THE-FLY

- Use the simple button to create an AP Bill from the same screen, with the vendor invoice attached.
- Add new vendors on-the-fly.
- Easily add additional AP Information – including Project and Inventory data.
- Mark the checkboxes to process and move to the next invoice.

### ROUTE DOCUMENTS FOR APPROVAL

- Use your existing Acumatica workflows to route for approvals and more.

## KEY BENEFITS

### MAKE AP EASY

- Reduce AP time by 50%
- Easy automation tools
- Integrates with your email
- 1-click AP Bill creation
- Attach a vendor invoice automatically

### AUTOMATE AP EMAILS

- Receive AP emails directly into Acumatica
- Automatically attach invoice files to the AP Document
- Quickly create AP Bills
- Ensure bills are accurate and timely by utilizing the AP Approval workflow

### USER-FRIENDLY

- Natively built in Acumatica
- View all details on one screen
- Single-click buttons
- Use existing workflows
- New features and enhancements added frequently



# AP Inbox Assist for Acumatica



## DATA SHEET

### AP INBOX ASSIST FEATURES AND CAPABILITIES

#### Native Add-On

Use all the same features and screens in Acumatica for your AP Process.

#### Email Integration

With one click, the add-on will bring in all your emails with vendor invoices, including the email message.

#### View Invoices

View all your completed vendor invoices right within Acumatica. Easily browse the invoice details and the email message.

#### 1-Click Button to Create AP Bill

Use the simple button to quickly create your AP Bill inside of Acumatica from the vendor invoice. Details are taken from the invoice and filled in automatically.

#### Add AP Bill Information

Add additional information on your AP Bills and then mark them as complete to keep your "new" vendor invoice list up to date.

#### Invoice(s) Attached

This add-on automatically attaches the vendor invoice to your AP Bill in Acumatica.

#### Approval Process

Use your existing Acumatica workflows for AP routing and approval processing.

#### Analyze / Monitor

Analyze the time it takes to receive and process invoices and monitor ones that are incomplete.

Inbox Assist Emails Processed ★

Vendor Name	Inbox AP Ref Nbr	Email Subject	Email Receive	Inbox Email Proce	AP Bill Created	Referen Nbr.	Created By ID	Days to Create	Days Since Email Received	Email Address	AP Appro
		Professional Services Invoice	12/4/2018	<input type="checkbox"/>					0	democrestwood@...	<input type="checkbox"/>
		Roofing Repair Invoice	12/4/2018	<input type="checkbox"/>					0	democrestwood@...	<input type="checkbox"/>
		Roofing Repair Invoice	12/5/2018	<input type="checkbox"/>					0	democrestwood@...	<input type="checkbox"/>
Goto Vendor Inc	001607	Roofing Repair Invoice	12/4/2018	<input checked="" type="checkbox"/>	12/4/2018	001607	admin	-1	0	democrestwood@...	<input type="checkbox"/>

### THE ACUMATICA ERP DIFFERENCE

Acumatica delivers a full suite of integrated business management applications unlike any other ERP solution on the market today.

#### STREAMLINE OPERATIONS

Manage your business more efficiently:

- Automate processes
- Control workflows
- Access the system from anywhere on any device—including mobile
- Promote collaboration with all-inclusive user licensing

#### ADAPTABLE SOLUTION

Add and extend:

- Deploy in-house, or in a private or public cloud
- Easily configure your solution to fit your needs
- Add capabilities such as CRM or data visualization at any time
- Extend to other solutions and applications beyond ERP

#### YOUR BUSINESS ACCELERATED

Get a single version of the truth:

- Accelerate business performance and make smarter decisions with automated processes, real-time data collection, financial analyses, and forecasting
- No per-user pricing – system scales as your business grows



**Acumatica**  
The Cloud ERP